

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, February 24, 2016

Present: Matthew V. Moore, Chairman
Kevin J. Sheehan, Vice-Chairman
Daniel F. Moriarty, III, Clerk
Absent: Richard B. McGaughey, Associate

In attendance: Timothy J. Gordon, Town Administrator
Marjorie E. Godfrey, Assistant Town Administrator
William Smith, Chief of Police
Luke McFadden, Fire Chief
Benjamin Ecord, Superintendent of Public Works
Stephan Hooke, Director, Communications Department
Paul Digirolamo, Town Treasurer/Collector

The meeting was called to order at 7:00 p.m. by Chairman Moore, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Moriarty, second by Mr. Sheehan, to accept the minutes of the regular session of Wednesday, February 10, 2016, as printed

VOTE: 3:0

Mr. Ryan McGovern, 30 Laurel Park, expressed a WATER QUALITY issue at his home and the homes of his neighbors on LAUREL PARK. Mr. Gordon explained that an article will be placed on the May town meeting warrant for a water project on that street.

Mr. Gordon reported that:

- The polls will be open from 7 am – 8 pm for the presidential primary on March 1, 2016.
- The Town's free cash has been certified by the state.
- An earmark the Town received is being used to fund improvements at the Town Hall. The work will be complete by June 30, 2016. The Library is also benefitting from the earmark, designated for renovations.
- The Selectmen's FY2017 Town budget will be discussed at a special meeting on March 30th.
- The Mass. Dept. of Transportation (DOT) will hold a public hearing at the Town Hall on April 6, 2016, at 7:00 pm, about the Union Street renovation project. Although there is a federal earmark for over \$1 million, more funding is needed for the complete project. The Metropolitan Planning Council (MPO) may provide \$400,000. The sidewalks on the south side of the street may be done as a separate project.
- The sale of the former school building at 227 Plymouth Street was completed today.
- The signing of the Community Compact with the Lt. Governor Karyn Polito, and the flag ceremony to raise Holbrook's flag in the Hall of Flags at the State House, are anticipated to be completed in one day. The date has not been set yet.
- BETA Engineering is working on preparing more roadway acceptances as Town ways.
- Changing the Treasurer/Collector's position to an appointed position will be added to the warrant for the upcoming May town meeting, along with consolidating the Town's financial structure, allowing liens to be placed on real estate for building violations under Chapter 40U, and accepting more streets as Town ways.

- H-CAM will be asked to attend the next meeting to discuss their planned expenditures and providing Cable Advisory with assistance with the Comcast contract renewal.

Pamela Vayda, the Coordinator of HOLBROOK CARES, a group working to stop the use of opiates and prevent addiction and overdoses, provided an update on the group's goals and achievements. They are working to limit access to tobacco products through policy changes, educate parents and the community, establish opportunities for leadership, and build relationships within the community. In conjunction with their goal of working toward the prevention of drinking and other drug use, they are working to gather information through a survey that will be distributed to students at the Junior-Senior High, after the School Committee considers and approves the idea.

Sara Stinson and Edna Bowers were present from the HISTORICAL SOCIETY to update the Board on the plans for the TOWN'S 35TH quadrennial birthday party at 2:00 pm on Sunday, February 28, 2016. It will be held at St. Joseph School, and all are welcome. There will be a suggested donation of \$10 per adult at the door. There will be entertainment, a historical slide show video prepared by Mr. Richard Dean, a silent auction and light refreshments. Two lifelong residents, Mrs. Anastacia George Ellard, 96 years old, and Mrs. Esther Tucker, 95 years old, will be recognized. The Board expressed a concern about a lack of funding to pay for the cost of the party. Mr. Moore suggested that the Memorial Day Committee could become a celebration committee that runs the Town celebrations and conducts fundraising.

Chief Smith introduced Avon Police Officer Peter Hutchings, and spoke about his recommendation that the Board vote to approve the LATERAL TRANSFER of Officer Hutchings from the Town of Avon to replace retiring Officer Joseph Salvucci.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen support Chief Smith's request for approval of the transfer of Peter Hutchings, a full-time permanent patrolman on the Avon Police Department, to be transferred to the Holbrook Police Department, in order to fill one vacant full-time permanent patrolman's position, effective March 7, 2016, contingent on the approval of the Human Resources Division

VOTE: 3:0

Chief Smith explained that an officer has been filling in as a Provisional Sergeant until the new list generated by the Sergeant's promotional examination is generated by Civil Service. That list is due out about March 1st. He asked that the Board vote to appoint a new sergeant from that list.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen grant Chief Smith's request to begin the process of appointing one full-time permanent Sergeant on the Holbrook Police Department in order to fill one vacant position from the Civil Service eligible promotional list to be available on or about March 1, 2016

VOTE: 3:0

Chief Smith explained that the POLICE DEPARTMENT RULES & REGULATIONS were last updated in 1997. He presented an updated version from the Massachusetts Police Institute for the Board's review. Mr. Moore asked the Chief questions about some sections of the regulations for clarification and listed some edits to be made.

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MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen approve the “Holbrook Police Department Rules & Regulations”, dated March 1, 2016, after they are modified as discussed, and execute Section 2.0 – Receipt.

VOTE: 3:0

Police Department updates:

- Chief Smith reported that the resident who was reported missing early in the week, was located in Connecticut, thanks to a local resident there. The Chief has an appointment to meet with the Mayor of Brockton to discuss the “Champion Plan” that Brockton will use to deal with the overdose issue. The Chief estimates having a \$36,000 deficit due to covering shifts for on-the-job-injuries, etc., which will need to be funded at the special town meeting. Therefore, he has suspended the use of the General Expense budget.

Supt. Ecord recommended that the Board vote to allow deficit spending in SNOW AND ICE.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen vote to adopt the provisions of Mass. General Law, Chapter 44, Section 31D, as amended, in order to allow the Public Works Department to incur liability and make expenditures in excess of the available appropriation under Snow and Ice for fiscal year 2016

VOTE: 3:0

Public Works updates:

- Supt. Ecord reported that the Mass. Dept. of Transportation (DOT) will be doing SIDEWALK RECONSTRUCTION on one side of Route 37, from Royal Ave. to the Braintree line. They will do approximately 1,000 feet and will keep the existing curbs. If more money comes in, they will do more. The Police Department has been contacted about an abutter to the Weymouth & Sycamore intersection who has been driving over the lawn.

The Mass. State Lottery Commission notified the Board that it is offering a KENO monitor to CLERKS at 247A Plymouth Street. The Board had no objection and took no action.

Fire Department updates:

- Chief McFadden said the Dept. has been busy and has responded to a house fire in Avon and a building fire in Weymouth. One Lieutenant has suffered injuries, including broken ribs.

Communications Department updates:

- The Dispatchers will be offering a car seat program. Under the Police Department between 2009 and 2014, 404 car seat installations were completed. Grant opportunities will be used to fund the program.

Treasurer/Collector updates:

- Mr. Digirolamo said that real estate taxes are due, and 70% have been collected. About 5% go delinquent. The Town has a new tax title attorney who will be attending the Board’s meeting on March 30, 2016.

MOTION: At 8:35 pm, to adjourn to executive session to discuss strategy and conduct negotiations as it relates to collective bargaining with union personnel (Dispatchers), and discuss strategy and conduct contract negotiations with non-union personnel (Communications Director), and not return to open session.

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ROLL CALL: Mr. Sheehan – Yes; Mr. Moore – Yes; Mr. Moriarty – Yes

Daniel F. Moriarty, III, Clerk

Documents: Minutes, Lottery letter, request for Lateral transfer, Snow & Ice recommendation, Police Rules & Regulations, request to appoint a Sergeant